

DICKINSON MEMORIAL LIBRARY
115 Main Street Northfield, Massachusetts 01360
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Board of Library Trustees Meeting
Tuesday, September 12, 2023 6:00 p.m.
MINUTES

Present: Jon McGowan, Misha Storm, Nolan Kitfield, Deb Potee, Alex Strycky, Gretchen Licata, Lloyd Parrill **Absent:** none **Citizens Present:** none

1. SECRETARY'S REPORT

Minutes for July were offered for signature. A signed copy has been passed to Misha Storm for submission to the Town.

2. TREASURER'S REPORT

Town Appropriation, Monthly Report

Account	July/Aug exp	Total spent	Balance	Budget
C/W Mars Fee	6733.71	6733.71	261.29	6,995.00
Materials	5166.98	5166.98	24,833.02	30,000.00
Office Supplies	163.61	163.61	1,236.39	1,400.00
Telephone	70.50	70.50	564.75	600.00
Total	12,099.55	12,099.55	-	54,145.00

Gift Fund

Total spent in July and August: \$586.78

Total deposited in July and August: \$365.00

Current Balance: \$10,786.38

State Aid

Total spent in July and August: \$175.99

Current Balance: \$13,172.46

Payroll

Pay period 2: \$5,290.16

Pay period 3: \$5,498.15

Pay period 4: \$5,298.15

Pay period 5: \$5,454.46

Salary Balance: \$111,913.53

1. Building Business

Community Room Heating. The Energy Committee sent out a plumber and contractor to give a quote on installing a heat pump/mini split in the Community Room. If this goes through, it will be covered by the Green Communities grant. This is the same route by which we received the mini split in the office.

Elevator Inspection. The elevator inspection did not pass due to the heat sensor in the elevator shaft that they could not get to trigger. We are on a 90 day watch and they will return under rescheduling by the Fire Department and Highway Department coordination.

2. Director's Report Circulation/Attendance

	Library Attend.	Curbside	Program Attend.	Physical items checkouts	Overdrive checkouts	Kanopy checkouts	Hoopla checkouts
Aug 2023	2340	0	667	3658	542	75	226
July 2023	2063	1	491	3698	610	136	218
Aug 2022	1282	0	185	3244	605	49	173
Aug 2021	1079	4	217	3627	570	51	119
Aug 2019	1775	-	288	4578	354	33	54

Programs

Recent Programs

- July 21 at 6:00 - Out of the Storm film screening at Community Bible Church
- July 22 at 10:00 - History Coffee Hour about Rustic Ridge
- Aug 3 at 6:00 - Gravestone Girls, Welcome to the (Northfield) Graveyard at Community Bible Church
- Aug 10 at 6:00 - Trivia at the Brewery
- Aug 18 at 6:00 - Free Spirits film screening at Community Bible Church
- Aug 19 at 10:00 - History Coffee Hour about Hotel and Chateau
- Aug 20 at 1:00 - 125th Birthday Party
- Aug 25 at 5:30 - Marionette Puppet Show with No Strings Marionette Co. at Beech House

The Summer Reading Shop was a huge success. Kids in Northfield read over 3000 hours during the Summer Reading Program! It also upped our general attendance as kids shopped on a weekly basis.

Upcoming Programs

- Sept 14 at 6:00 - Trivia at the Brewery
- Sept 15 at 5:30 - Outdoor Concert with Pamela Means
- Sept 16 at 10:00 - History Coffee Hour about West Northfield
- Sept 30 at 1:00 - Parade (library closed)

Ongoing Programs

- Knitting, Spice Club, and book clubs, and StoryWalks, and Take & Makes
- The Friends' puzzle swap is the first Saturdays

NES is no longer having early release on Fridays, so we are not having Kids' Fridays. We are working on developing regular kids programming. The timing of programs can be harder to pin down.

Other

- The ARIS report is in. Thank you to Deb Potee for signing.
- State Aid is up next, due on October 6.
- Jon Hall came to the Library to do a walkthrough for a Safety Visit at Misha's request. He has some recommendations for revising practices in the library.
- Parade

NEXT BOARD MEETING

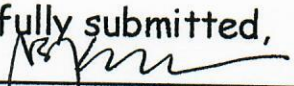
Our summer meeting will be October 10, 2023 at 6:00 p.m.

Location: Trustees' Room. This will be confirmed via the official posting.

Meeting Adjourned: 6:56 p.m.

Approved by the Trustees:

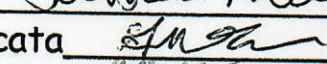
Respectfully submitted,


Nolan Kitfield, Secretary and Trustee

Jon McGowan 

Lloyd Parrill 

Deb Potee 

Gretchen Licata 

Alex Strycky 