

Minutes
Northfield Board of Health
February 22, 2024
6:00 PM
Northfield Town Hall
69 Main Street, Northfield, MA
Board of Health Office 2nd Floor

Call to Order: 6:01 pm

Quorum Established: David Balk, Ruth Potee, Kathie Bridges
Also in attendance – Pam Veith, Board Secretary, Steven Cain

Business:

- Invoices review – Purchase of 3 fire extinguishers for the Transfer Station
- Discussion of Food Truck permitting. Food Trucks are permitted by the Board of Health upon passing inspection by our agent. The Selectboard or Zoning Commission is responsible for approving all new businesses. The Board of Health is not responsible for insuring pricing signage. The Board unanimously agrees that this is the distribution of responsibility concerning Food Trucks.
- Purchase of a copier for the Board of Health office for the amount of \$1,500.00 is approved. David to check where money is left in the Board's budget for this year in hopes of purchasing now. Otherwise the Board will purchase at the beginning of the next fiscal year.
- Town has received additional Covid tests from the state. Scannable stickers need to be attached – Pam, Kathie and Dave will do this during the coming week. Kathie to bring a box to the Library for distribution. The Senior Center to be notified that we have these and are available to them when they request them. Face Shields have been received from the State also. To be distributed to various town entities. Tick Identification cards have been received from the State and will be distributed to various locations throughout Town.
- David reported on his meeting with the Finance Committee.

Review and Approval of Minutes:

- February 7, 2024 Minutes- approved by David and Kathie, Ruth abstained as not present for that meeting

Citizen's Concerns:

- None

Permit Applications:

- None

Reports:

- Septic pumping reports – reviewed

Items Not Reasonably Anticipated by the Chair within 48 Hours:

- Steven Cain, from Thomas Aquinis campus, requested permission for the burial of a soon to depart infant next to the chapel. David explained the steps and information which would need to be provided to the board in order to grant a permit. Following state requirements the Board would need the owner's written permission, a map of the area with the exact location of the plot to be noted and attached to the deed, confirmation on whether the burial would be in a casket or a "green" burial as different depths and distances from water table need to be followed and the Board would need to develop a written permit with all information being presented to the Selectboard for their approval and signature. A variance due to time constraints can be granted by the Board to allow such a burial to take place with the Board's approval but prior to the Selectboard's approval. Kathie made a motion to approve variance waiving Selectboard

signatures if there are time constraints, Ruth seconded the motion, all approved. David to draft the form with all conditions noted on it, Mr. Cain to provide the Board with the requested information as soon as possible.

- Received an email from Clockwork with a DEP Form application to install well on the campground. This form is a 2009 form and should be the most up-to-date form which would be 2022. The application was signed by Clockwork but no DEP signatures.
- Our inspection agent, Claudia Sarti, has requested we submit a letter requesting she be granted a waiver as a registered sanitarian. Board unanimously agreed to submit a letter to this end as Claudia's years of field experience has proven that she is more than competent to do the job as required.
- Kathie states that the new name for our combined town's district (the towns of Erving, Shutesbury and Erving) is Franklin County Health Services Partnership. The next meeting of the FCHSP will be held on May 9, 2024.
- Follow-up on a resident's complaint on Highland Avenue. Animal inspector visited and inspected twice. Found all grain storage and animal shelters to be good. Also noted he found traps in place to control any rodent activity.

Adjourn: 7:05 pm

Kathie Sarti / Bridger 3/13/24

David E. Ball 3/13/24