

Minutes
Northfield Board of Health
February 7, 2024
6:00 PM
Northfield Town Hall
69 Main Street, Northfield, MA
Board of Health Office 2nd Floor

Call to Order: 6:04 pm

Quorum Established: David Balk, Karen Boudreau, Kathie Bridges
Also in attendance – Pam Veith, Board Secretary, Gilson Grriga and Maria Bautista

Business:

- Discussed a request received by mail from a resident looking for the option of a third size of town trash bag – smaller than the small one we currently have. David to ask Bob, Transfer Station Manager, if this is an option.
- Karen reviewed information from the Franklin Regional Council of Governments on suggestions for Food Trucks, Temporary Food Stands and Food Carts. Our inspection agent has access to this information. The Board agreed it was informative.
- In discussing Food Trucks in general, the Board believes a port-a-potty or the availability of a restroom is required whether or not sit down dining is occurring. State approves the ability of the local Board of Health to allow towelettes in place of running water. Required signage about food allergies is State required.
- The owners of the Food Truck currently in Northfield attended the meeting. The Board has had several inquiries about the permit for the local Food Truck's location. David explained that the Board of Health permit allows operation of a specific Food Truck any place within the boundaries of the Town of Northfield. David explained that our inspector does inspect periodically. As for any questions about the location of a Food Truck, David explained that those questions should be directed to the Selectboard. The Town Administrator brought this before us with the first location. We granted a food permit as requested by the Town administrator and after our health agent's inspection. We do not grant permission for the operation of a new business in the town of Northfield. As this "new business" was reviewed by the Town Administrator/Selectboard they will need to approve any relocation of the business, which they approved at the original location. Other food businesses in recent years have relocated in the town via only the Selectboard approval, without the Board of Health review or approval.
- Invoices for Transfer Station were reviewed and approved
- Two options for a new copier for the Board of Health office were reviewed. David will check to see what the Board has left for money in this fiscal year and report at next meeting.

Review and Approval of Minutes:

- January 24, 2024 Minutes- approved

Citizen's Concerns:

- None

Permit Applications:

- 2024 Food Permit – Feathered Acre Farm - approved
- 2024 Food Permit – First Parish Unitarian Church – approved
- 2024 Food Permit – West Northfield Playground – approved
- 2024 Food Permit – Gracie's Gift 1770 Farm, LLC – approved
- 2024 Food Permit – Cynthia Durham – approved
- 2024 Food Permit – Northfield Golf Club – approved

- 2024 Food Permit – The Brewery at Four Star Farms - approved


Reports:

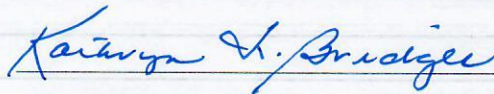
- Septic pumping reports – reviewed

Items Not Reasonably Anticipated by the Chair within 48 Hours:

- MAPCO () is requesting any certifications acquired through the Incident Command System that Board members currently hold. David to check these and upload onto the form provided.
- Kathie received a response from the Sierutas concerning the single page of their certification with their signatures provided by Clockwork previously. Kathie reached out to them as we didn't have any documents providing information as to what they were certifying. They responded that the documentation would be coming soon.
- Board is still waiting for the Northfield Conservation Commission's response to our request for signed forms as all forms pertaining to the condition of the septic system permit have come directly from Christian Arnold and are unsigned by the Northfield Conservation Commission.

Adjourn: 7:05 pm



 22 Feb '24