

DICKINSON MEMORIAL LIBRARY
 115 Main Street Northfield, Massachusetts 01360
 413.498.2455 FAX 413.498.5111 dmemlib@cwmar.org

Board of Library Trustees Meeting
Tuesday, July 11, 2023 6:01 p.m.
MINUTES

Present: , Misha Storm, Nolan Kitfield, Deb Potee, Alex Strycky, Gretchen Licata, Lloyd Parrill **Absent:** Jon McGowan **Citizens Present:** none

1. SECRETARY'S REPORT

Minutes for June were offered for signature. A signed copy has been passed to Misha Storm for submission to the Town.

2. TREASURER'S REPORT

Town Appropriation, Monthly Report

Account	June exp.	Total spent	Balance	Budget
Computer Maint.	0	295.00	55.00	350.00
Custodial Supply	0	270.79	-270.79	250.00
C/W Mars Fee	0	6,667.00	328.00	6,995.00
Electricity	127.76	5,211.39	-711.39	4,500.00
Fuel oil	190.20	6,313.88	186.12	6,500.00
Maint. Supply	0	0	800.00	800.00
Materials	1,909.75	30,459.48	-459.48	30,000.00
Office Supplies	0	1,926.14	-526.14	1,400.00
Postage	0	92.63	7.37	100.00
Repair & maint	0	2,120.80	-120.80	2,000.00
Telephone	35.25	478.56	121.44	600.00
Water	0	400.15	249.85	650.00
Total	2,265.96	54,235.82	-90.82	54,145.00

Gift Fund

Ending balance for FY23 is \$11,008.16

Total spent in FY23: \$7,251.01

Total deposited in FY23: \$6,332.08

Spent in June: \$2,801.50 (this covers our MER that is over our town materials budget)

Deposited in June: \$1,155.00

State Aid

Ending balance for FY23 is \$13,348.45

Total spent in FY23: \$5,931.46

Total deposited in FY23: \$6,231.93

Spent in June: \$896.11 (to help cover MER that is over our town materials budget)

Payroll

Pay period 26 (FY23): \$5,735.55

Ending salary balance for FY23: \$2,329.08

Pay period 1 (FY24): \$5,679.60

Current Balance: \$133,448.40

Trust Funds:

	Total Balance	Expendable Balance	FYI interest change in FY23
TRUST FUNDS/GIFTS			
Belcher	\$11,107.32	\$1,368.32	39.13
Bowman	\$91,360.05	\$13,167.05	-416.35
Building Fund	\$1,562.84	\$1,562.84	21.72
DAR	\$248.18	\$148.18	62.19
Dickinson	\$3,416.43	\$416.43	74.38
Giles	\$3,224.59	\$3,224.59	11.37
Hurley	\$18,171.18	\$3,171.18	-141.97
Holton	\$605.40	\$105.40	2.13
Jackson	\$310.04	\$310.04	4.68
Lawrence	\$3,359.44	\$3,354.76	16.49
McGowan	\$4,732.00	\$1,349.50	-518.38

Merriman	\$1,797.90	\$1,797.90	-1,234.99
Montague	\$2,834.84	\$824.84	10.75
Stanley	<u>\$691.02</u>	<u>\$691.02</u>	2.43
Total	\$143,421.23	\$31,492.05	-2,066.42

3. Building Business

Upstairs walls/ceiling renovation

New quotes (approximate):

Option A: \$25,000 (does not include woodwork, includes only reintegrating plaster repairs)

Option B: \$29,000 (does not include woodwork, includes the above plaster reintegration and addressing the water damage)

The Trustees voted on the two options and prefer Option A.

Moved/Seconded/Unanimously Approved

The Trustees and would like Williamstown Art Conservation Center, Inc. to include a writeup for public information to explain the state of the repairs. Director Misha Storm's will move ahead with seeking grants. Misha is inclined to go ahead with the CPA grant, but not using our single opportunity to get the larger state grant for historical buildings, which would be better spent for the larger project of the Children's Room.

For comparison: quotes in 2017 were Option A: \$20,000 and Option B: \$25,000, including woodwork (which we did not pay for) Choice without woodwork invoiced: \$17,000 (Jon McGowan and Alex did the woodwork)

4. Director's Report

Circulation/Attendance

	Library Attend.	Curbside	Program Attend.	Physical items checkouts	Overdrive checkouts	Kanopy checkouts	Hoopla checkouts
June 2023	2049	0	462	3543	521	96	231
May 2023	1806	1	467	3080	508	119	225
June 2022	1577	4	350	3179	589	48	142
June 2021	1543	7	205	3677	477	50	116
June 2019	1944	-	183	3407	386	23	33
FY19 Totals	23106	-	2206	44509	4107	403	36
FY23 Totals	20225	53	5358	39267	6222	814	579
FY22 Totals	17679	42	4097	40810	6139	801	1771

Other service totals this year:

94 new patrons, 303 general reference questions, 43 patron faxes, 15 out of state fees, 32 local history references/usage, 136 seed packets went out, 284 adult patron computer uses, 20 class visits, 94 tech reference questions.

Programs

Recent Programs

- June 16 - at the Community Bible Church - Root Hot or Die screening with filmmaker
- June 17 - Coffee hour with Joel Fowler about Northfield Dairy Farms
- June 27 - Summer Reading Program starts: reading logs, tickets for reading, and a shop to spend your tickets (kids and adults)
- June 29 - Fireflies with Kelly Walbert from Mass Audubon
- July 6 - Trivia at the Brewery

Upcoming Programs

- July 21 at 6:00 - Out of the Storm film screening at Community Bible Church
- July 22 at 10:00 - History Coffee Hour about Rustic Ridge
- Aug 3 at 6:00 - Gravestone Girls, Welcome to the (Northfield) Graveyard at Community Bible Church
- Aug 10 at 6:00 - Trivia at the Brewery
- Aug 18 at 6:00 - Free Spirits film screening at Community Bible Church
- Aug 19 at 10:00 - History Coffee Hour about Hotel and Chateau
- Aug 20 at 1:00 - 125th Birthday Party
- Aug 25 at 5:30 - Marionette Puppet Show with No Strings Marionette Co. at Beech House at Northfield Golf Club

Ongoing Programs

- Knitting, Spice Club, and book clubs, and StoryWalks, and Take & Makes
- The Friends' puzzle swap is the first Saturdays

Other

- September 30 - The Library will be closed for Parade Day!
Moved/Seconded/Unanimously Approved
- September 5 - Misha Storm will be out

NEXT BOARD MEETING

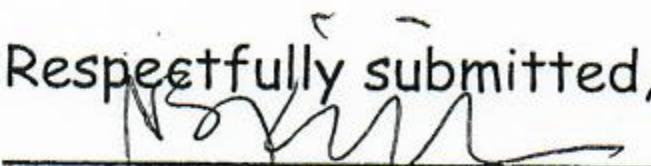
Our summer meeting will be September 12, 2023 at 6:00 p.m.




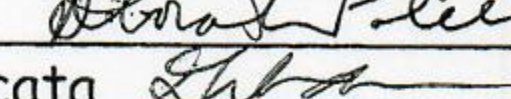
Location: Trustees' Room. This will be confirmed via the official posting.

Meeting Adjourned: 6:50 p.m.

Approved by the Trustees:

Respectfully submitted,


Nolan Kitfield, Secretary and Trustee

Jon McGowan	
Lloyd Parrill	
Deb Potee	
Gretchen Licata	
Alex Strysky	