

**NORTHFIELD BOARD OF ASSESSORS (BOA) MEETING MINUTES**  
**69 MAIN ST., NORTHFIELD MA 01360**  
**FEBRUARY 7 TH, 2024 1 PM**

**BOARD MEMBERS PRESENT:** Robert MacEwen and Bethany Walker

**BOARD MEMBERS ABSENT:** Alice Lord

MacEwen called the meeting to order at 1:00 pm.

○ **MINUTES**

- Minutes from the December 13<sup>th</sup>, 2023, meeting could not be approved since MacEwen was not present at that meeting; postponed until the next meeting when Lord will be present.
- Minutes from the January 10<sup>th</sup>, 2024, meeting were reviewed.
  - *A motion was made by MacEwen, seconded by Walker, and VOTED unanimously to approve the January 10<sup>th</sup>, 2024, minutes.*

○ **MOTOR VEHICLE EXCISE**

- Abatements received to date were reviewed.
  - monthly VADAR list initialed for the Accountant and Treasurer.
  - *A motion was made by Walker, seconded by MacEwen, and VOTED unanimously to approve all MV abatements submitted to date.*

○ **REAL ESTATE/PERSONAL PROPERTY**

- Chapter 61
  - Notice of Approvals (NOA's) signed.
- Review of Sales
  - Reviewed properties that are currently for sale in Northfield and what has just been sold since the last meeting.
- Mayflower Update
  - Building Permit inspections started February 6th. There are a few abatement applications that Mayflower will review and inspect while out doing Building Permit inspections throughout the month.
- Exemption applications review and approve what was submitted to date.
- Solar PILOT (Payment in Lieu of Taxes) provided by the town council was reviewed again.
- Overlay Account
  - Special Town Meeting held on 1/24/2024 Article 1 motion to transfer \$35,000 from the Town Overlay Account to pay for costs associated with the Appellate Tax Board was approved.
  - *A motion was made by MacEwen, seconded by Walker, and VOTED unanimously to declare surplus in Overlay in the amount of \$35,000 (Thirty-five thousand dollars and no cents)*

○ **MISCELLANEOUS OFFICE UPDATES**

- The Patriot Software update
  - Patriot patch for AssessPro (Assessors assessing software) has not had any issues.

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○ **BUDGET**

- Month end report/balance sheets reviewed.
- Walker presented the budget to be presented to the Finance Committee on 2/5/2024.

○ **BILLS**

- Ellen Hutchinson, Attorney fee/invoice for Appellant Tax Board: \$5502.70
- Ellen Hutchinson, Attorney fee/ invoice for Appellant Tax Board: \$30,491.54

○ **MAIL**

- Financial Assistant, Erin, sent out balance sheet.

○ **NEXT MEETING**

- T/B/D there is a conflict with the normal scheduled date, Walker to review date options.

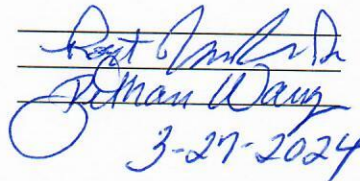
*A motion was made by MacEwen, seconded by Walker, and VOTED unanimously to adjourn the Board of Assessors Meeting.*

Meeting adjourned at 1:51pm

Submitted by:

Approved by:

Bethany Walker, clerk

  
Bethany Walker  
3-27-2024